



Children's Services Advisory Board Meeting

May 3, 2023

A meeting of the Children's Services Advisory Board of Manatee County, Florida, was held at the Manatee County Administration Building, 1112 Manatee Avenue West, Bradenton, Florida, 5th Floor Manatee Room on Wednesday April 26, 2023, at 3:00 p.m.

Roll Call

Present (In Person): Connie Shingledecker, Xtavia Bailey, Hon. Scott Brownell, Gina Messenger, Debbie Tapp, Jannon Pierce, Carolann Garafola, (Virtually): Kelly Hunt, Susan Miller Kelly, Rita Smith. **Absent/Excused:** Janet Vestal; **Absent/Unexcused:** None.

Also Present: County Staff: (In Person) Kristi Hagen, Johanna Beville, Melissa Bomar, and Brenda Marquez Facio (Virtually) LaWanda Timmons, Members of Manatee County Commission: (In Person) Amanda Ballard, (Virtually); Members of the Public: (In Person) Jeanie Baik, Drena Green, Anne LeBaron, Denise McGurr, Tim Frost, Anneliese Floyd, Brandi McArthur, Lawrence Rose, Ann Colonna, Char Young, Kim Bailey, Jonathan Evans, Pat Greco, Thomasita Reynolds, Marrella Hymes, Lisa Lia (Virtually) Susan Ford, Becky Canesse, Dawn Bryant, and Kimberly Kutch.

Call to Order/Welcome

Connie Shingledecker, Chair, called the meeting to order at 3:02 p.m.

Approval of Minutes

Motion: Minutes for April 12, 2023, **Action:** Approve, **Moved by** Jannon Pierce, **Seconded by** Carolann Garafola, **Vote:** Motion passed (**Summary:** Yes = 8, No = 0, Abstain = 0). (In Person): Connie Shingledecker, Hon. Scott Brownell, Gina Messenger, Debbie Tapp, Jannon Pierce, Carolann Garafola, (Virtually): Xtavia Bailey, Susan Miller Kelly.

Motion: Minutes for April 19, 2023, **Action:** Approve, **Moved by** Debbie Tapp, **Seconded by** Jannon Pierce, **Vote:** Motion passed (**Summary:** Yes = 8, No = 0, Abstain = 0). (In Person): Connie Shingledecker, Xtavia Bailey, Hon. Scott Brownell, Gina Messenger, Debbie Tapp, Jannon Pierce, Carolann Garafola, (Virtually): Xtavia Bailey, Susan Miller Kelly.

Motion: Minutes for April 26, 2023, **Action:** Approve, **Moved by** Jannon Pierce, **Seconded by** Carolann Garafola, **Vote:** Motion passed (**Summary:** Yes = 8, No = 0, Abstain = 0). (In Person): Connie Shingledecker, Xtavia Bailey, Hon. Scott Brownell, Gina Messenger, Debbie Tapp, Jannon Pierce, Carolann Garafola, (Virtually): Xtavia Bailey, Susan Miller Kelly.

Discussion of Investment Applications

The CSAB members had an open discussion on the review process and scoring. Six programs reviewed and listed below. Concerns or questions voiced are noted.

- One to One Mentoring Program - Big Brothers Big Sisters of the Sun Coast: *Initial CSAB members scores were reviewed.*

- *Program claimed priority: Children demonstrate improved behavioral functioning. CSAB members will consider as a priority by member consensus.*
- *Program is not requesting a funding increase.*

Kelly Hunt entered virtually at 3:10 pm

- Teen Health Educators - Healthy Teens Inc: *Initial CSAB members scores were reviewed.*
 - *Program claimed priority: Children demonstrate improved behavioral functioning. CSAB members will consider as a priority by member consensus.*
 - *Program is not requesting a funding increase.*
- Success4Life Training & Mentoring - Replay Outreach: *Initial CSAB members scores were reviewed.*
 - *Program claimed priority: Children demonstrate improved behavioral functioning. CSAB members will consider as a priority by member consensus.*
 - *Program is requesting a funding increase and CSAB determined it may be considered for an increase by member consensus.*

Xtavia Bailey entered physically at 3:21 pm

- Mentoring Matters Impact Over Obstacles - Take Stock in Children of Manatee County, Inc.: *Initial CSAB members scores were reviewed.*
 - *Program claimed no priority.*
 - *Program is not requesting a funding increase.*

Rita Smith entered virtually at 3:38 pm

- Weekend Meals - Feeding Empty Little Tummys, Inc.: *Initial CSAB members scores were reviewed.*
 - *Program claimed no priority. CSAB members will consider as a priority by member consensus.*
 - *Program is not requesting a funding increase.*
- Emergency Family Food and Baby Baskets - Meals On Wheels PLUS of Manatee, Inc.: *Initial CSAB members scores were reviewed.*
 - *Program claimed no priority.*
 - *Program is requesting a funding increase and CSAB members determined it may be considered for an increase by member consensus.*

Staff Updates

Johanna Beville provided the following updates:

- Shared a citizen compliment received for Whole Child Manatee Program.
- Second quarter requirements were due on April 30, 2023, and all assigned programs have submitted their reports and Contract Manager is working to process reports.
- Reviewed recent compliance visits conducted as drop-ins for the following programs and there was nothing of concern noted during the observations:
 - PACE Center for Girls-Pregnancy Prevention Program

- FELT-Weekend Meals Program
- Children's Home Society of Florida- Manatee Elementary Focus on Literacy Program
- Attempted to conduct a drop-in observation visit for the Just for Girls Stepping Up to Success Program to observe the Scholastic Saturday portion of programming without success. Upon Contract Manager's arrival to the site during the advertised time program was to be held, there were clients present but no program staff. Contract Manager notified Program Coordinator as to the situation. Program Coordinator provided an update and shared the Just for Girl's protocol is to notify parents of any changes in scheduling and that the April 29, 2023, activity had been rescheduled and parents are typically notified via a standard OneCall/Robocall. Unbeknownst to the program the parents did not receive the notification. Program staff contacted the parents to resolve the issue.

Melissa Bomar provided the following updates:

- Working with assigned programs for their second quarter requirements
- Reviewed recent compliance visit for Next Generation Academics with no concerns noted during the observation.
- Shared updates on the following agreements:
 - Boys and Girls Club- Great Futures Start Here Program's Result 1 tracking is insufficient due to lack of I-excel (IXL) reporting and school board provided information.
 - Boys and Girls Club- Teen Program's Result 1 and Result 2 are not currently being tracked due to staff vacancies. Contract Manager will be working with supervisor and department compliance staff to review.
 - Healthy Teens is requesting to omit SafePlace2B participants served for FY23 in their Result 2 tracking.

Brenda Marquez Facio provided the following updates:

- Reviewed and finalized second quarter requirements that were due to be submitted by programs on April 30, 2023. No concerns noted at this time.
- Reviewed recent compliance visit for Easter Seals- Family Support Services and there was nothing of concern noted during the observations.

Kristi Hagen provided the following updates:

- Reviewed all CSAB member scores need to be in no later than 12pm on Monday, May 8, 2023. This extension provides some extra time to finish up.
- If any CSAB members have lingering questions after scores have been entered, they are advised to use the link that has been sent to members. Staff will work to get the answers before the buffer meeting on May 17, 2023.
- For the Buffer meeting, tasks that need to be accomplished:
 - Review lingering questions, discuss as needed.
 - Final increase considerations to be determined after discussing the guidance and how it applies to cost of living increases and other questions that had risen during the review meetings.
 - Determine the process for the recommendation meetings. In the past, the process has been as follows:
 - First Recommendation meeting:

- Priority programs are considered and may be recommended for level funding, or
 - If a new program, it may be considered and recommended for funding.
- Second Recommendation meeting:
 - All other programs are considered and may be recommended for level funding, or
 - If a new program, it may be considered and recommended for funding, and
 - After all new and level investments have been considered, the CSAB proceed to consider and recommend increases.
- Recommend agenda topic during June meeting to determine if there are any initiatives CSAB members would like to support financially. Will need a sub-committee from June - July to review and make recommendations to CSAB for consideration.
 - Process would be like the regular application process but for specific services only with a shortened timeline. Recommendations for these programs/services would go to the BOCC as recommended initiatives and would be included in the budget for FY24. CSAB members are encouraged to think about initiatives. Some suggestions that have previously been shared:
 - Student ID Tracking
 - Child/Youth Wellbeing - Nutrition/Fitness/Obesity education and prevention
 - Drowning prevention
 - Infant/toddler sleep safety
 - Long-term care facility for children.
- Funding details for FY24:
 - Total requested for FY24 is \$16,239,891.
 - Total budgeted for grants is \$13,525,651.
 - There is a Budget Stabilization fund of approximately \$11,000,000.
 - If utilizing Budget Stabilization, a 20% reserve amount must be applied.

New/Old Business

None.

Public Comment

Agencies who verbally provided a public comment during the meeting were:

(In Person): Lawrence Rose, Anneliese Floyd, Tim Frost, Kimberly Bailey, Pat Greco, Jonathan Evans, Marcella Hymes, Denise McGurr, Jenny Martinez, Anne LaBaron, Ann Colonna, Jennie Beck; (Virtually): None.

- Lawrence Rose, Replay Outreach: Thanked the CSAB members for their hard work and dedication. Appreciates the comments and suggestions provided during the review of the funding application. Addressed the questions the CSAB members had including the occupancy costs. Spoke on the results thus far into the year and increases in staffing and the program working to add an internship program.

- Anneliese Floyd, Replay Outreach: Spoke on her profession career and is the Leadership Development Coach for the female clients of Replay Outreach. Spoke on the growth the program has experienced and thanked the CSAB members for their work.
- Tim Frost, Replay Outreach: Shared the reasoning for their being no waitlist for clients as the program has been working to complete intake in less than a week of the client being referred due to the client's needs. Spoke on the clientele that is being served and referral sources. Reviewed efforts the program has of providing alternative services the program is providing to expand client services.
- Kimberly Bailey, Feeding Empty Little Tummys: Reviewed the clientele the program services and the vital services the program provides. Addressed concerns members have about who is consuming the food in the family and how teachers provide additional assistance. Program has a food pantry to expand on families who have a need. Program serves every child who has a need but is only able to report on those who fall inform.
- Pat Greco, Healthy Teens: Thanked the members for their services as stewardship of Children's Millage. Spoke on the size of the board being 4 members and their work to expand. Spoke on the advisory board that is also in place and services they provide. Feels the second result is confusing as it was described and provided clarification.
- Jonathan Evans, Healthy Teens: Thanked the CSAB members on their work. Reviewed how the program is evolving and addressed the confusion based on the 2nd result. Admits the program is still learning how they are going to be tracking the result successfully.
- Youth Program Participant, Healthy Teens: Spoke on her experience in participating in the Healthy Teens program in her role volunteering as a Teen Health Educator.
- Denise McGurr, Take Stock in Children Manatee: Spoke on the 212 mentors and the 80% of mentors meet with the students once a week. Reviewed the services the program provides including the road map for their goals. Expanded on the role the mentors play in the program and services they provide.
- Youth Program Participant, Take Stock in Children Manatee: Spoke on her background and her experience as a client with Take Stock Manatee over the years. Thanked her Mentor and the different levels of support she has received.
- Anne LaBaron, Take Stock in Children Manatee: Reviewed her roles within Take Stock in Children Manatee. Spoke on the different services the program provides and their success rate and the value to the poverty-stricken families in Manatee County.
- Ann Colonna, Take Stock in Children Manatee: Spoke on the current GPA for the students involved in the program. Expanded on the services the mentors provides and resources the mentors link the clients with. Reviewed the clients receive a scholarship the day the client is accepted into the program.
- Jennie Beck, Big Brothers Big Sisters of the Suncoast: Thanked the CSAB members for their rigor and care the members take in their role as stewards of taxpayer funds. Spoke on the upcoming alternative events the program provides for the Bigs (mentors) and Littles (clients) and how vital the services are to the clients to learn and evolve.

Next Meeting

May 17, 2023 – 3:00 pm, Manatee County Administration Building, 1112 Manatee Avenue West, Bradenton, Florida, Manatee/Osprey Rooms, 5th floor.

Adjourn

There being no further business, the meeting adjourned at 4:59 p.m.

Approved

Connie Shingledecker, Chair

Date