



## Children's Services Advisory Board Meeting

January 18, 2023

A meeting of the Children's Services Advisory Board of Manatee County, Florida, was held at the Manatee County Administration Building, 1112 Manatee Avenue West, Bradenton, Florida, 5<sup>th</sup> Floor Manatee Room on Wednesday, January 18, 2023, at 3:00 p.m.

### Roll Call

**Present** (In Person): Connie Shingledecker, Xtavia Bailey, Debbie Tapp, Janet Vestal, Kelly Hunt, Gina Messenger, Carolann Garafola, Susan Miller Kelly, (Virtually): Jannon Pierce.  
**Absent/Excused:** Hon. Scott Brownell; **Absent/Unexcused:** Rita Smith.

**Also Present:** County Staff: (In Person), Kristi Hagen, LaWanda Timmons, Johanna Beville, Melissa Bomar, Lee Washington; County Commissioners: (In Person) Amanda Ballard, Mike Rahn; Members of the Public: (In Person) Molly White, Amy Middleton, Pam Hodge, Marcus Frances, Jonathan Evans, Joel Porch, Sharon McClellan, Char Young, Susan Ford, Melinda Thompson, Cheryl Andrews, Tiffanee McNair, Kelli Geary, Julia Robertson, Katie Becker, Susan Bigham, Drena Green, Kelly Bendford, Dawn Bryant, Beth Clark, Anne LeBaron (Virtually) Katrina Bellamare, Wendi Bellows, Sean Staffieri, Bridget Harry, Jennifer Powers, Kim Ross, and Sean Gingras.

### Call to Order/Welcome

Connie Shingledecker, Chair, called the meeting to order at 3:08 p.m.

### Approval of Minutes

**Motion:** Minutes for December 14, 2022, **Action:** Approve, **Moved by** Xtavia Bailey, **Seconded by** Janet Vestal, **Vote:** Motion passed (**Summary:** Yes = 9, No = 0, Abstain = 0). (In Person): Connie Shingledecker, Xtavia Bailey, Debbie Tapp, Janet Vestal, Kelly Hunt, Gina Messenger, Carolann Garafola, (Virtually): Jannon Pierce.

### Program Update for The Florida Center, Early Childhood Court

Pam Hodge, The Florida Center, Early Childhood Court Program provided their program history and status update. She also shared information on the services the program provides to clients and families, recent results from FY22, and plans for the program for FY23. Pam fielded questions from CSAB Members.

### Emergency Funding Request for the Manatee Children's Services Residential Programs

CSAB Members reviewed the Emergency Funding Request submitted by the Manatee Children's Services Residential Program. Melinda Thompson and other program staff were present and spoke on the reasoning for the emergency funding request. Agency staff fielded questions by CSAB Members.

**Motion:** Approve the Emergency Funding Request in the amount for \$178,000 for the Manatee Children's Services Residential Program **Action:** Approve, **Moved by** Xtavia Bailey, **Seconded**

by Janet Vestal, **Vote:** Motion passed (**Summary:** Yes = 9, No = 0, Abstain = 0). (In Person): Connie Shingledecker, Xtavia Bailey, Debbie Tapp, Janet Vestal, Kelly Hunt, Gina Messenger, Carolann Garafola, Susan Miller Kelly (Virtually): Jannon Pierce. **Public Comment:** None.

**Susan Miller Kelly entered at 3:38pm**

### Program Update for Early Learning Coalition, Subsidy and Match

Johanna Beville shared an informational video on behalf of the Early Learning Coalition for the Subsidy and Match program for the CSAB Members. Video provided background on the program and the different departments who collaborate for the program.

### Reviewer's Portal

Kristi Hagen provided a review of the Funding Application Reviewer's Portal for CSAB Members. Members are encouraged to reach out to Kristi if they have any questions or require assistance. When reviewing funding applications, Members are encouraged to wait to submit their scores until after the program's funding review meeting.

### Emergency Funding Request for the Manatee County's Sports & Leisure Services - Blast Camp

CSAB Members discussed the Emergency Funding Request submitted by the Manatee County's Sports & Leisure Services – Blast Camp Program. Molly White and Marcus Francis were present on behalf of the requesting agency and fielded questions by members Application Review Timeline. Discussion ensued.

**Motion:** Approve the Emergency Funding Request in the amount for \$10,000 for the Emergency Funding Request for the Manatee County's Sports & Leisure Services – Blast Camp **Action:** Approve, **Moved by** Carolann Garafola, **Seconded by** Susan Miller Kelly, **Vote:** Motion failed (**Summary:** Yes = 3- Janet Vestal, Carolann Garafola, Susan Miller Kelly, No = 6 - Debbie Tapp, Connie Shingledecker, Xtavia Bailey, Kelly Hunt, Gina Messenger, (Virtually): Jannon Pierce, Abstain = 0). **Public Comment:** None.

CSAB Members provided recommendations to the program for future funding requests.

### Increase Considerations

CSAB Member, Debbie Tapp provided history on cost-of-living increase recommendations made by the CSAB Board. CSAB Members discussed at length and reviewed the Decision Making Guideline-Request for Increased Investment. It was determined the CSAB Members will create a subcommittee to further discuss future cost-of-living increase cap for future funding cycles.

**Gina Messenger exited at 5:18 pm.**

### Application Review

Kristi Hagen stated, she will send out the schedule for batch release dates, which will include when the applications need to be reviewed by CSAB Members and when initial scores will be due. Funding applications are due on Wednesday, January 25, 2023. Staff will be completing an initial review of the funding applications. CSAB Members will receive their first batch of applications to review on February 6, 2023. It was highly encouraged for CSAB Members to review the batches as they are sent out.

## Staff Updates

Melissa Bomar provided the following updates:

- All assigned agreements for FY23 have been executed.
- Conducted Results First Review for Boys and Girls Club Teen Only Program and they have not been tracking their 2<sup>nd</sup> Result due to experiencing multiple vacancies. The agency and programs are aware they are required to track the result. She will be conducting a follow-up on February 14, 2023.
- Conducted Result First Reviews for the following programs with no concerns to report at this time:
  - AMIKids
  - Boys and Girls Club
    - Great Futures Start Here
  - D.L. Randall Foundation
  - Foundation for Dreams
  - Healthy Teens
  - Manatee Children's Services programs
    - Child Advocacy Center
    - Kids Personal Safety
    - Residential
  - Meals on Wheels
  - Palmetto Youth Center programs
    - FFE
    - HYPE
  - Replay Outreach
  - SMART
  - United Community Center

Johanna Beville provided the following updates:

- A question-and-answer session was provided virtually on Friday, January 13, 2023, for programs either interested in applying, or who have already begun the application process for funding for FY24
- All Contract Managers reached out to their currently assigned programs to remind of the due date for the applications.
- Programs are working to submit their 1<sup>st</sup> Quarter Results with a due date of January 30, 2023.
- Reviewed recent Results First Reviews conducted for the following programs with no concerns noted:
  - Children's Home Society of Florida
  - Insight Counseling
  - Pace Center for Girls
  - Take Stock in Children of Manatee County
  - Just for Girls
    - GAPS
- Compliance Reviews conducted for the following programs and there was nothing of concern noted:
  - Insight Counseling
  - Just for Girls
    - GAPS
    - SUS

LaWanda Timmons provided the following updates:

- All Results First Reviews were conducted and no items of concern have been noted:
  - Educational Consultants Consortium

- Parenting Matters
  - Chosen Families
  - Parent Partner Program
- The Florida Center
- Tidewell
- Hope
- Family Resources
  - CERTAIN
  - SafePlace2B
- Early Learning Coalition
  - CATCH
  - Subsidy and Match
  - Nemours
- Will be working to schedule Observation Reviews starting next week.

Kristi Hagen provided the following updates:

- If CSAB Members have attended the Local Law seminar, please send Kristi Hagen the certificate of completion. CSAB Members are instructed to reach out to Kristi if they need the link resent.

### New/Old Business

None.

### Public Comment

None.

### Next Meeting

February 15, 2023 – 3:00 pm, Manatee County Administration Building, 1112 Manatee Avenue West, Bradenton, Florida, Manatee/Osprey Rooms, 5<sup>th</sup> floor.

### Adjourn

There being no further business, the meeting adjourned at 5:25 p.m.

### Approved

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Connie Shingledecker, Chair

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Date